

## FOR

# **3<sup>rd</sup> CYCLE OF ACCREDITATION**

# PRIYADARSHINI MAHILA MAHAVIDYALAYA

## SAVITRIBAI PHULE DNYANMARG, NEW NALWADI, WARDHA 442001 www.pmm.ac.in

Submitted To

# NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

# BANGALORE

April 2021

# **<u>1. EXECUTIVE SUMMARY</u>**

# **1.1 INTRODUCTION**

Priyadarshini Mahila Mahavidyalaya, Wardha (Maharashtra) was established in July 1989 (19/07/1989) by a Foundation in the name of Shri Bapuraoji Deshmukh, a Gandhian, freedom fighter and visionary educationalist, who had rendered enormous service for spreading education in Wardha district. Shri Bapuraoji Deshmukh Foundation is truly a charitable Trust, located in Sevagram, has historical significance for Indian freedom movement, where Mahatma Gandhi lived and inculcated the value of '*Seva*' to humanity.

The Institute is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur and recognized by Govt. of Maharashtra and under section (2) F of UGC Act 1956. The Governing Legislation of the college is Maharashtra Public Universities Act 2016. It has been previously accredited in 2004 with B Grade and later Reaccredited with the B Grade by the NAAC in 2014. Since its inception college has gained reputation both in academics and through its social activities. The college runs the B.A. Arts program (Which includes English and Marathi as compulsory subjects and Sociology, History, Economics, political Science, Home-Economics, Marathi Literature, English Literature as electives) with the aim of all round development of the student by inculcating the core values of higher education with a view to bring about holistic development of personality. To ensure the qualitative enrichment of students and the institution, college has dedicated, sensible and socially oriented staff, 90 percent of them having doctoral degree, publications and social connect. The college has infrastructure and having good ambiance with greenery.

The college is entering in the third cycle of quality assessment and accreditation, which it views, like the previous cycles, as yet another opportunity to strengthen its assurance. In this SSR the college has tried to give as representative a reflection as possible of its standing. The following sections attempt to summarise the key points of the overall data and descriptions presented in the SSR. IQAC was established in the year 2005 and working in accordance with NAAC guidelines, and has a key role in the college functioning.

#### Vision

The vision of the college is implicit in its logo which includes inscription "Varram Steehitam Dheyyam", means empowerment and upliftment of women. The logo symbolically expresses the college vision to imparting competency among women and thereby in community.

#### Mission

The college strives to educate women and to kindle the knowledge lamp with following objectives.

- To serve the educational needs of the women of the locality.
- Developing their professional aptitude, competence and skills.

- Imparting knowledge that will help them encounter real life situation.
- Inculcating social responsibilities and moral values.
- Developing critical and analytical thinking in terms of Scientific Temperament and Social Justice.

# **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- UGC Recognized, Government Aided and NAAC Reaccredited with 'B' grade.
- Only women's colleges in the city
- Committed and Visionary management.
- Dedicated, qualified, experienced and motivated teaching staff.
- 90 percent of teachers are having highest qualification as PhD
- Strong research publications of teaching faculty.
- Strong social connect of teaching faculty
- Teachers involvement beyond the classroom
- Non-teaching staff is student friendly
- Adequate Infrastructure for Teaching, Learning, Research and Extension activities
- Transparency, diversity, and inclusiveness in the admission process
- NSS provide scope for all round development of students. College received award for that.
- Library having reach collection of reference books, special collection on mahatma Gandhi, Dr. Babasaheb Ambedkar, women studies and have Inflibnet facility.
- Office with automation
- Rain water harvesting
- Lush green Atmosphere
- Regular publication of College Magazine 'Savitri' and 'Phoenix' wallpaper.
- College Staff generates financial aid for the 'Education Inclusion Programme'.

#### **Institutional Weakness**

- Least funding for infrastructure maintenance and Non salary/ Research Grants/Sports/Book from Govt.
- Higher proportion of students with poor economic background.
- Limited number of academic programme.
- Low paying capacity of students due to poor economic background.
  - No Advanced facilities for students because of lack of fund.

### **Institutional Opportunity**

- Scope for starting PG departments/ and skill development Courses
- Scope for further utilization of campus space
- Providing quality education to students of economically and socially backward sections.
- Organization of International seminar and conferences
- Scope for improvement in sports activities, cultural activities

## **Institutional Challenge**

- High cost of maintenance of infrastructure
- To increase number of students in the college as there are new opening of Non-granted colleges in the nearby vicinity which has created unhealthy competition
- Enabling the students to improve their spoken English communication
- Disinterested parents about the educational attainment of their wards
- Early marriage of female students before completing degree studies
- Improvisation in pedagogical use of ICT enabled teaching -learning because of financial constrains.
- Mobilization of financial resources

# **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

### **Criteria I: Curricular Aspects**

- College is affiliated to the RTM Nagpur University, Nagpur and follows the curricula prescribed by the University.
- The college is offering 01academic programme (Bachelor of Arts).
- 30 Percent of teachers contribute in Design and Development of University Curriculum as members on Board of Studies (BOS) of RTM Nagpur University, Nagpur and Kaviyatree Bahinabai Chaudhari North Maharashtra University Jalgaon
- Faculty members represented as members in Local Inquiry Committee (LEC), Selection Committee, Placement Committee, PhD valuation.
- Feedback on curriculum is obtained from students.
- For the Upgradation of university syllabus, sociology faculty member gave representation to Board of Studies members for the inclusion of issues pertaining to 'Farmers' suicide & its impact on family'. This study is based on UGC MRP, further included in the syllabus.
- The effective delivery of curriculum is done through the variety of teaching approaches and methods like use of ICT, multimedia, lectures, group discussions, student presentations, field visit and home assignments.

- College prepares Academic calendar, Teachers prepares teaching plans to ensure effective curriculum delivery.
- The teachers try to extend this support beyond the classroom and institution.
- Feedback from students and other stakeholders are collected, analysed and action taken.
- The college inculcates human values like gender, environment and professional ethics through various co-curricular and extra-curricular activities for the fulfilment of institutional vision and mission.

### **Teaching-learning and Evaluation**

## **Criteria 2- Teaching- Learning and Evaluation**

- College has total intake capacity of 360 students (120 each class). The average total enrolment percentage for last five years is 49.61%.
- College follows reservation policy of government for SC, ST, OBC and for Divyanga. The average total percentage for last five years for SC (18.14%), ST (11.42%), OBC (63.71%).
- The college has transparency in admission process. Admitted students in college are mostly from rural, deprived socio-economic background and mostly first generation learner.
- The college does not have a policy of segregating the students into weak and strong.
- For weaker students remedial teaching classes conducted (for the Year2013-14, 2014-15, 2015-16), extra coaching and providing study materials is a usual practice. Advanced students are encouraged for more autonomous learning.
- The college has 10 fulltime teachers (100% filled position). Student- Full time teacher ratio for the latest completed academic year is 1:13.80
- 90 percent of teachers are having highest qualification as PhD, teaching staff is dedicated, qualified and experienced.
- The teachers are using lecture method, participatory learning, group discussion, also uses ICT in teaching-learning process.
- Internal assessment is done for every subject by the concerned teacher as per the guidelines of RTM Nagpur University, Nagpur.
- The course outcomes are judged by students' participation and students' ability to transfer and application of skills in real life.
- Average pass percentage in final year is 52.80%

### **Research, Innovations and Extension**

### Criteria 3- Research, Innovations and Extension

- College has not received grants for research project since 2015.
- 21Seminars/conferences/workshops are conducted by the institution during last five years.
- The faculty have published 20 research papers in UGC notified /Approved Jouranals and 39 in Peer reviewed journals. Research papers in conferences/seminars/workshops proceedings and books/chapters in various reputed publications during last five years are 36.
- 3 teachers are recognised supervisor for PhD, 08 students were successfully guided by them doctoral degree.
- Formal MoU established with ROOTS foundation for Behavioural Sciences, Nagpur and Counselling Centre is established for formal and informal counselling services to students and parents.

- A number of extension activities are carried out under the auspices of NSS, Social Science Study Circle, and Dr. Babasaheb Ambedkar Study Centre.
- Key extension Activities are: Programme with legal Aid Cell, cashless transaction awareness, ODP free programme, Tree Plantation, Cleanliness drive, National Voter's Day Celebration etc.

## **Infrastructure and Learning Resources**

### **Criterion 4 - Infrastructure and Learning Resources**

- The college has a spacious campus spread over 2.29 Acres of land and offers a very green and pleasant atmosphere. The actual built up area is 3343.84 sq. meters (35992.85 sq. ft.).
- There are 07 well lighted airy classrooms, one seminar hall and one Home economics laboratory, one UGC Knowledge Resource Centre.
- Classrooms are designed with theatre seating arrangements for more effective teaching-learning purposes.
- College has ICT enabled Digital classrooms
- There is one seminar hall with a seating capacity of 150.
- There is a large central library having 9441 books and 05journals, 71 Educational CD's & Videos, and 12 newspapers.
- The Home economics department has a well equipped laboratory with availability of LPG connection, microwave, refrigerator, sewing machines and adequate teaching aids.
- Department of sports have their own gymnasium and well equipped with the modern instruments.
- College has Hostel facility (Constructed under Xth plan of URC) which is available in minimum cost.
- Electricity, CCTV's, computers, internet connections, scanners, printers, Photostat machines, generator back-up for power supply is available.
- The college has the fields on its campus for kabaddi, volleyball, outdoor badminton court and long jump pit.
- The college has BSNL broadband internet connections and they are used in office, library, UGC NRC and in IQAC office.
- The college has established a clearly defined system and procedures for the utilization and maintenance of physical, academic and support facilities on its campus.

### **Student Support and Progression**

## **Criterion 5- Student Support and Progression**

- 716 students benefited by scholarships and freeships provided by the Government during last five years
- Scholarships, free ships are timely distributed to SCs/STs/OBCs and others.
- 99 students are provided financial support by the institution under the Education Inclusion Program. This fund is raised by college staff to provide financial assistance for their educational empowerment.
- College has taken initiatives for capacity building and skill enhancement program. Organised skill

developments workshops, communication skill programmes, and programs on Yoga, physical fitness, health and hygiene.

- The college has constituted statutory bodies viz. Anti Ragging Committee, Internal Grievances Handling Committee, Vishakha Committee, and RTI Committee.
- Number of outgoing students progressing to higher education is 44 and average percentage is 53.42.
- During last five years 3 students have selected for government services.
- The college ensures the participation and representation of students on various committees for planning and the activities of the college.
- Every year college organises *Jallosh* Annual cultural event and sports competitions, which gives a chance to show their talent.
- College has formulated alumni association and alumnus contributes in the form of feedback, suggestions and with their expertise.

### **Governance, Leadership and Management**

## Criterion 6- Governance, Leadership and Management

- Priyadarshini Mahila Mahavidyalaya, Wardha is run by Shri. Bapuraoji Deshmukh Foundation, Wardha, established in July 1989
- The mission of the college is "Varram Steehitam Dheyyam", means empowerment and upliftment of women.
- The Management is committed for educating to girl students.
- The college has decentralized participatory management system: College Development Council (CDC), The Principal, IQAC and the administrative office, various committees and cells.
- The college prepared the perspective / strategic plan.
- The college has formed various committees for grievances Redressal, Anti-Ragging Committee, the Committee for Protection against Sexual Harassment at Workplaces, RTI Committee and Internal grievances Redressal committee.
- College is implementing e-governance in Finance and Accounts
- The administrative office has been using MIS for salary related record keeping and generation, maintenance of institutional accounts. For salary bill Generation College uses HTE-Sevaarth software, and for students scholarship related work MAHADBT software is used which is provided by Government of Maharashtra.
- College has the welfare measures available to teaching staff and for non-teaching staff.
- The Yeshwant Credit Cooperative Society offers short-term and long-term credit to the employees on convenient terms.
- The college has group insurance scheme (GSLI) for all teaching and non-teaching staff.
- College has organised "Workshop on work Efficiency" for Non-teaching staff with the help of Nai-Talim Samittee, Sevagram. Also organised one online FDP.
- The college measures the performance of its teaching and non-teaching staff through PBAS (Teaching Staff) and CR (Non-teaching staff).
- The institution has established a system to audit all the financial transactions by both internal by principal and auditors of external agency. The last external audit has been concluded up to 31st March, 2020.
- IQAC is contributing towards overall for institutionalizing the quality assurance and in teaching-learning.
- IQAC conducts regular meetings, collects feedback from stake holders, analysed and use for

improvements.

## **Institutional Values and Best Practices**

### **Criterion VII – Institutional Values and Best Practices**

- College has Gender Sensitization Plan for the promotion of gender equity. The college ensures proper security and support to girl students for this college has CCTV cameras at all strategic locations on the campus, CCTV cameras at all strategic locations on the campus, Anti-Ragging Committee and the Grievance Redressal Committee, Vishakha Samittee and the Committee for protection against sexual harassment.
- College runs counselling centre with the help of ROOTS Foundation for Behavioural Sciences Nagpur.
- College organised special lectures and workshop/seminars to sensitized students and staff.
- College uses LED lights to minimise the electricity consumption.
- Green campus initiatives include restricted entry of automobiles on Wednesday, ban on the use plastic in campus and college has lush green campus.
- Avoiding unnecessary printing and Xeroxing, if necessary we practice use of one-side blank pages for printing as a regular practice.
- For the use of Divyanga ramp and railing are constructed. College has a sick room in hostel, which has disabled-friendly washroom.
- College conducts various programmes and activities for inclusive environment which are focused on tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.
- College nurtures constitutional culture to develop critical thinking, Constitutional culture and values are nurtured throughout the year and it reflects in the activities of the institution. Preamble of constitution is displayed permanently at the corridor.
- College initiated a lead role in water conservation i.e. Rain Water Harvesting.
- To facilitate to rural girl students to peruse their education and provide them some financial assistance, hostelling facilities college has initiated Education Inclusion Programme as a best practice, in which college staff contributes.

# **2. PROFILE**

# **2.1 BASIC INFORMATION**

Name and Address of the College		
Name	PRIYADARSHINI MAHILA MAHAVIDYALAYA	
Address	SAVITRIBAI PHULE DNYANMARG, NEW NALWADI, WARDHA	
City	WARDHA	
State	Maharashtra	
Pin	442001	
Website	www.pmm.ac.in	

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rambha H Sonaye	07152-242107	9763858575	0712-250206	pmmwardha1@red iffmail.com
IQAC / CIQA coordinator	Dhananjay Sontakke	07152-221560	9850029695	07151-25020 6	dj381971@gmail.c om

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution		
If it is a recognized minroity institution	No	

Establishment Details	
Date of establishment of the college	19-07-1989

University to which the	college is affiliated/ or which governs the college (if it is a constituent
college)	

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

## **Details of UGC recognition**

5			
Under Section	Date	View Document	
2f of UGC	13-07-1998	View Document	
12B of UGC	21-03-2005	View Document	

	nition/approval by sta MCI,DCI,PCI,RCI etc			
Statutory Regulatory Authority	Recognition/App roval details Inst itution/Departme nt programme	Day,Month and year(dd-mm- yyyy)	Validity in months	Remarks

No contents

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus								
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.				
Main campus area	SAVITRIBAI PHULE DNYANMARG, NEW NALWADI, WARDHA	Rural	2.29	3343.84				

# **2.2 ACADEMIC INFORMATION**

Details of Programmes Offered by the College (Give Data for Current Academic year)									
Programme Level	Name of Pr ogramme/C ourse	Duration in Months	Entry Qualificatio n	Medium of Instruction	Sanctioned Strength	No.of Students Admitted			
UG	BA,Humanit ies And Social Sciences	36	HSC	Marathi	360	153			

# Position Details of Faculty & Staff in the College

				Те	aching	g Facult	y					
	Prof	Professor				Associate Professor			Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				5				4
Recruited	0	1	0	1	2	3	0	5	2	2	0	4
Yet to Recruit				0				0				0
Sanctioned by the Management/Soci ety or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0			1	0

		Non-Teaching	Staff	
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	6	0	0	6
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

		Technical Staff		
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

## **Qualification Details of the Teaching Staff**

			]	Perman	ent Teach	ers				
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	2	3	0	1	2	0	9
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Temporary Teachers											
Highest Qualificatio n	Professor D			Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0	
Ph.D.	0	0	0	0	0	0	0	0	0	0	
M.Phil.	0	0	0	0	0	0	0	0	0	0	
PG	0	0	0	0	0	0	0	0	0	0	

	Part Time Teachers											
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor						
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total		
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0		
Ph.D.	0	0	0	0	0	0	0	0	0	0		
M.Phil.	0	0	0	0	0	0	0	0	0	0		
PG	0	0	0	0	0	0	0	0	0	0		

Details of Visting/Guest Faculties						
Number of Visiting/Guest Faculty	Male	Female	Others	Total		
engaged with the college?	0	0	0	0		

## Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	153	0	0	0	153
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4			
SC	Male	0	0	0	0			
	Female	24	26	29	35			
	Others	0	0	0	0			
ST	Male	0	0	0	0			
	Female	23	15	20	22			
	Others	0	0	0	0			
OBC	Male	0	0	0	0			
	Female	78	114	120	127			
	Others	0	0	0	0			
General	Male	0	0	0	0			
	Female	13	3	7	17			
	Others	0	0	0	0			
Others	Male	0	0	0	0			
	Female	0	0	0	0			
	Others	0	0	0	0			
Total		138	158	176	201			

# **Extended Profile**

## 1 Program

## 1.1

## Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18		2016-17	2015-16		
9	9	9		9	9		
File Description				Document			
Institutional data in prescribed format				View Document			

## 1.2

## Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

## 2 Students

2.1

## Number of students year-wise during last five years

2019-20	2018-19	2017-18		2016-17	2015-16
138	158	176		201	220
File Description		Docum	nent		
Institutional data in prescribed format		View	Document		

### 2.2

# Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
60	60	60	60	60

File Description	Document
Institutional data in prescribed format	View Document

## 2.3

## Number of outgoing / final year students year-wise during last five years

File Description Institutional data in prescribed format		Document       View Document				
33	17	10	D	15	13	
2019-20	2018-19	2017-18		2016-17	2015-16	

## **3 Teachers**

## 3.1

## Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18		2016-17	2015-16	
9	9	9		9	7	
File Description			Docum	nent		
Institutional data in prescribed format		View	Document			

## 3.2

## Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18		2016-17	2015-16
9	9	9		9	9
File Description			Docum	nent	
Institutional data in prescribed format		View ]	Document		

## **4** Institution

## 4.1

Total number of classrooms and seminar halls

## **Response: 8**

## 4.2

## Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
3.13	5.24	3.56	6.16	3.12

## 4.3

## Number of Computers

## Response: 29

## 4.4

Total number of computers in the campus for academic purpose

## **Response: 11**

# 4. Quality Indicator Framework(QIF)

## **Criterion 1 - Curricular Aspects**

## **1.1 Curricular Planning and Implementation**

**1.1.1** The Institution ensures effective curriculum delivery through a well planned and documented process

### **Response:**

Priyadarshini Mahila Mahavidyalaya is affiliated to the RTM Nagpur University, Nagpur. The Board of Studies of the respective subjects designed the curriculum and college follows the syllabus prescribed by the university. In the end of every academic session faculties asked to discuss and prepare for next year activities and in the beginning of academic session, principal conduct a meeting with teaching faculty to prepare academic calendar for the session. The academic calendar has been designed keeping in view, the number of working days available; teachers of respective subjects divide the syllabus in a way so that it must be finished in given time period. The syllabus is available to students through university website (Link of University website is given on institutions website) it is also in library. Respective teachers also provides syllabus to the students. Time table committee prepares the time table. While preparing Time Table, committee takes into consideration many things to ensure regular attendance of the students in the class. Each faculty member prepares his /her own annual teaching plan for the conduction of theory and internal evaluation. At the initial stage of the course, teachers engage some lectures on the orientation of the students about curriculum, for bridging them with new curriculum. The effective delivery of curriculum is done through the variety of teaching approaches and methods like use of ICT, multimedia, lectures, group discussions, student presentations, field visit and home assignments, and many other learner centered practices.

In order to monitor student learning and teaching progress, teachers of the respective subjects regularly takes informal feedback in their classes regarding understanding, difficulties in curriculum, teaching approach and try to solve the difficulties. In all these processes, students receive regular support from the faculty, in addition, the members of the faculty are available for regular counseling, both in academic as well as personal matters as the need be. College runs Counseling centre with the help of ROOTS foundation for Behavioural Sciences, where regular students and even alumni come and discuss their issues. Informal out-of-the-class discussions also work as means of useful support for Students. The teachers try to extend this support beyond the classroom and institution, for example by creating interactive groups on Whatsapp and Facebook , where regular exchange of ideas, experiences and resources goes on to mutual benefit.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

## **Response:**

At the beginning of academic session, principal conduct a meeting with teaching faculty and the administrative staff to prepare academic calendar for the session. The academic calendar has been designed keeping in view, the number of working days available. A broad outline of the calendar is notified at the beginning of the year and also communicated to students through displaying on the notice boards, and by teachers in the initial classes. While preparing academic calendar college also take the note of academic calendar provided by RTM Nagpur University, Nagpur. College follows flexibility in the implementation of academic calendar as the examination schedules declared nearer the examinations times.

For the Continuous Internal Evaluation (CIE), when there was annual examination system the college used to conduct yearly internal examination before the commencement of university examination. After the implementation of semester pattern by university, college is deploying the internal assessment guidelines suggested by the university. The college carefully follows the calendar, though there is internal flexibility built into it, which allows individual faculty members to accommodate their own constraints and priorities in finalizing the CIE plans.

Teachers in their classroom regularly make an observation and interact with students about difficulties regarding the learning. Co curricular are also supportive in teaching learning, this also helps us in CIE.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

**1.1.3** Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university
- 2. Setting of question papers for UG/PG programs
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
- 4. Assessment /evaluation process of the affiliating University

#### Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

## **1.2 Academic Flexibility**

# **1.2.1** Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### **Response:** 0

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

File Description	Document
Institutional data in prescribed format	View Document

## **1.2.2** Number of Add on /Certificate programs offered during the last five years

### **Response:** 0

### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

**1.2.3** Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

## **1.3 Curriculum Enrichment**

**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum** 

## **Response:**

Priyadarshini Mahila Mahavidyalaya, Wardha has always been tried to facilitate the quality education to rural girl students and is sensitive towards issues associated with gender, environment, human values and professional ethics. Since the inception, the college aimed to inculcate human values through various co-curricular and extra-curricular activities for the fulfillment of institutional vision and mission.

In the syllabus these values are embedded and Gender equality, Environmental consciousness, empowerment of women, preservation of human values and ethical etiquettes are the core aims that are put forward by the institution to obtain.

The activities organized in the college aimed at sensitizing gender equity and to inculcate human values among the students. For this, college organizes various thought-provoking programs that arrive to the conclusion of core idea of gender equality and equal rights to all within the sphere of constitutional framework. Every year college organized Gender Sensitization Workshop in collaboration with Kranti Jyoti Savitribai Phule Women's study centre, Pune. College received Maharashtra Government's prize of Rs. 50000/- in the year 2013 for '*Jagar Janivancha*' (gender sensitization initiatives) Social science study circle organized guest lectures, workshops for girl's student. Dr. Babasaheb Ambedkar Study Centre organized various guest lectures and various awareness programmes for the preservation of human rights, social justice and democratic values and to imbibe it in the youth for the betterment of the society. Eminent scholars like Dr. Sukhdeo Thorat, Dr. Vimal Thorat, and E. Z. Khobragade (IAS) interacted with the students and faculties. College recently organised *SAMBHAV* film festival on gender diversities with MAVA (Men Against Violence and Abuse).

Regarding environmental awareness the college run a course in environmental studies for all second year students, as mandated by the RTM Nagpur University. The college routinely organized plantation drives through the NSS in the nearby vicinity every year and inside campus too. The college is surrounded by lush greenery is an evidence of college approach towards environmental consciousness. Our college students have participated in "Wardha City Bird Election" as a social responsibility towards nature and its ecology. The college is also implementing rainwater harvesting since 2014-15 as its best practice and a part of preservation of ecology. The college students along with teachers participated in Three days "24th Vidarbha Paryavaran Parishad" held at Akola in 2017-18. Also, College organized Three days "25th Vidarbha Paryavaran Parishad" as a host during 11, 12 and 13 January 2019 where eminent environmentalist and ecologist Dr. Vandana Shiva and others made their discourses in these days.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View Document</u>

1.3.2 Average percentage of courses that include experiential learning through project work/field

## work/internship during last five years Response: 0 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years 2019-20 2018-19 2017-18 2016-17 2015-16 0 0 0 0 0 **File Description Document** Institutional data in prescribed format **View Document** 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest

completed academic year			
Response: 0			
1.3.3.1 Number of students undertaking project work/field work / internships			
File Description     Document			
Institutional data in prescribed format	View Document		

## 1.4 Feedback System

**1.4.1** Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: E. None of the above

File Description	Document
URL for stakeholder feedback report	View Document

**1.4.2** Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website
- 2. Feedback collected, analysed and action has been taken
- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

**Response:** E. Feedback not collected

File Description	Document
URL for feedback report	View Document



## **Criterion 2 - Teaching-learning and Evaluation**

## 2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)						
Response: 74						
.1.1.1 <b>Numbe</b> r	r of students admi	tted year-wise durir	ng last five years			
2019-20	2018-19	2017-18	2016-17	2015-16		
<i>(</i> <b>)</b>	87	97	100	95		
65 .1.1.2 <b>Number</b>		ts year wise during	C			
			C	2015-16		
1.1.2 Number	r of sanctioned sea	ts year wise during	ast five years			
.1.1.2 <b>Number</b> 2019-20	r of sanctioned seat	ts year wise during 2017-18	ast five years 2016-17	2015-16		

Institutional data in prescribed format	<u>View Document</u>
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
60	60	60	60	60

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

## 2.2 Catering to Student Diversity

# **2.2.1** The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### **Response:**

At the beginning of the academic session, the college allows all the students to admitting the course without any discrimination. The college has a developed a transparent admission policy for rural girl students. Admitted students in college are mostly from rural, deprived socio-economic background. The college believes that students overcoming all the hurdles to seek admission have an intense desire to learn and contribute to community and society.

The teachers formally and informally observe the new admitted students and assess their interest, classroom participation, skill and their abilities. This helps teachers in broadly identifying the different ability groups through their classroom performance and their involvement in the activities initiated by the teacher. The college does not have a policy of segregating the students into weak and strong. The weak students usually have deprived socio-economic background and receive inadequate parental attention. These students are provided financial assistance through Government of India scholarships. College has initiated Education Inclusion Programme. For weaker students there are a range of ways of supporting such as remedial teaching (mention Year2013-14, 2014-15, 2015-16), extra coaching and providing study materials. Library gives them an opportunity to access various magazines, periodicals, employment news, competitive examinations books for their personality and capacity building. They are also encouraged to participate in co-curricular and extra-curricular activities. The advance learners are also identified through their classroom participation and their interactions with faculty through informal interactions. Population Education and Extension Department engages the students for their project activity. Advanced students are encouraged for more autonomous learning. Such students are also encouraged to spend more time with their teachers, also guides them on further expansion of their abilities. Teachers of the college are familiar with the modern teaching techniques and they make the classroom teaching interactive and ensure the involvement of the student in the classroom teaching-learning process. Teacher provides study material to students for enrichment.

File Description	Document
Upload any additional information	View Document

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

#### Response: 15.33

File Description	Document
Any additional information	View Document

## 2.3 Teaching- Learning Process

# **2.3.1** Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

## **Response:**

The college offers B.A. undergraduate programme in arts. This programme can be classified into humanities and social sciences. Languages come under humanities whereas other subjects come under an umbrella of social sciences. Compulsory languages English and Marathi and the electives English Literature and Marathi Literature have similar course structure and these subjects are placeed in syllabus for aesthetic experience, literary experiences and for refine their language through best learning experiences through interactive teaching. Interactive teaching includes PowerPoint presentations, audio-visual aids and by including open discussions and tasks within them.

However, social science subjects like Political Science, Economics, History, Sociology, and Home Economics, the course structure is more suitable to participatory mode of teaching. In these subjects there is more scope to the teachers to make them aware and introduce the core concepts and themes of the subjects. Along with this the field trips aimed at providing exposure to students are also a feature of teaching. Through the field trips and study tours the teachers tries to correlate the syllabus and obtain the learning outcomes. Teachers apply multifaceted pedagogy of teaching the syllabus. Then there are also various other activities like projects, practical's, guest talks by other experts, and subject-related study forums, which add to student centered pedagogic practices operating in the college. Teachers actively encourage and support students to take their learning beyond the classrooms and prescribed textbooks, and to connect it with the world outside the classroom. In keeping this in view the teachers tries to interact beyond the classroom by forming a Whatsapp group and through Facebook platform. Teachers are often themselves members on these groups and keep responding to student needs and queries, or providing useful inputs, links, references, etc, at any hour of the day.

File Description	Document
Upload any additional information	View Document

## 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

### **Response:**

Priyadarshini Mahila Mahavidyalaya is offering B.A. undergraduate programme in arts. College has 02 digital classrooms, 02 interactive room, 03 projectors and **11** computers in UGC National Resource Centre ensuring the quality of the teaching learning process. Teachers have adopted the student centric teaching approaches and methods in the college. This creative and innovative teaching method includes use of audio-visual aids, online recourses (such as lectures from You Tube), home assignments, practical works and projects. Also the extension of classroom learning is done through the continuous informal student-teacher interactions and collaborations through Whatsapp. All teachers have been using various ICT tools and incorporating them in their teaching sessions, not only to enrich their own teaching but enhancing the learning ability of the student so that they will be able correlate with the idea of their own. Teachers are available in the college premises for longer hours for helping students in case of need. Sports Department

is well equipped with audio-visual aids and helps them to encourage in their participation in games and sports. History, Sociology, English Department teachers have engaged in preparing study notes taking into consideration the needs and concerns. Digital Classrooms and number of projectors enrich the teaching-learning process more interactive and interesting and active teachers give their best at their level to meet the learning objectives.

File Description	Document	
Upload any additional information	View Document	

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 15:1	
2.3.3.1 Number of mentors	
Response: 9	
File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document

## 2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 95.56

File Description	Document	
List of the faculty members authenticated by the Head of HEI	View Document	
Institutional data in prescribed format	View Document	
Any additional information	View Document	

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 95.56

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

	2019-20	2018-19	2017-18		2016-17	2015-16	
	9	9	8		8	7	
File Description     Document							
Institutional data in prescribed format			View Document				
Any additional information			View I	Document			

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)			
Response: 1.98			
2.4.3.1 Total experience of full-time teachers			
Response: 17.8			
File Description Document			
Institutional data in prescribed format	View Document		

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

### **Response:**

The college is affiliated to R.T.M. Nagpur University, Nagpur and university reserves all the rights to conduct an internal examination. The university has introduced semester pattern containing 80:20 (Theory and Internal assessments) formula. Internal assessment is done at institutional level whereas university conducts theory examinations in the respective subjects. For internal assessment university has prescribed certain guidelines. Internal assessment is done for every subject by the concerned teacher. Internal assessment mechanism has been made mandatory by the RTM Nagpur University, Nagpur. The college has to follow the guidelines for the successful implementation of internal assessment are available at www.nagpuruniversity.org and www.pmm.ac.in websites. These guidelines suggest the parameters for assessing the students. With the introduction of semester pattern, the college teachers focused on internal evaluation. In addition to this teachers individually look after the grievances of the students in terms of syllabus. The examination committee is constituted of one faculty member. The key responsibilities of the committee include:

- Schedule/ preparation of internal annual examination timetable
- Announce internal examinations
- Invite question papers

- To available answer books and other stationary
- Get assessment done and preparation of result
- Deal with any complaints or grievance

Apart from this college internal assessment, the Department of English initiated informal surprise class tests and open book since 2016-17 tests in order to ensure their performance in the university examinations. The performance records on the tests are available to the students and can be discussed with their teachers if they wish. Teachers also try to ensure that the students get a chance to understand and interpret various tasks in terms of their relation to overall curriculum and the students' own preparation for the final university assessment. All the teachers conduct internal assessment in accordance with university guidelines, there is a transparency in assessment process.

File Description	Document
Any additional information	View Document

# 2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### **Response:**

The college is affiliated to R.T.M. Nagpur University, Nagpur and university reserves all the rights to conduct an internal examination. The university has introduced semester pattern containing 80:20 (Theory and Internal assessments) formula. Internal assessment is done at institutional level whereas university conducts theory examinations in the respective subjects. For internal assessment university has prescribed certain guidelines. Internal assessment is done for every subject by the concerned teacher. During the last five years we do not encountered any student's grievances regarding internal examinations. If there is any grievances occur at university level, the college fully supports any student wishing to approach the University for Grievances. In such cases, the college helps the students in contacting the concerned official; supplies any required information from the college office immediately, issues required letters, references or clarifications.

File Description	Document
Any additional information	View Document

## 2.6 Student Performance and Learning Outcomes

**2.6.1** Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**Response:** 

The Programme and Course Outcomes for all the programmes are prepared following the university curriculums in consultation with and with the participation of all teachers from B.A. programme. These outcomes are prepared for the attaining the goals of the programme. The outcomes usually reflect the perceptions of the affiliating university, which has designed the curriculum in the first place, but they also include the perceptions of the college. Programme outcomes for the B.A. are as follows.

- Graduates will understand critical thinking.
- Graduates will learn effective communication skill.
- Graduates will demonstrate social interaction.
- Graduates will demonstrate effective citizenship.
- Graduates will learn ethics.
- Graduates will understand environment and sustainability.
- Graduates will acquire the ability to be independent and lifelong learning.

Course Outcomes (COs) for English and Marathi is to understand the interrelation between literature and society, language proficiency, developing writing skills and to take literary taste.

Political science CO is to understand the sources, preamble for Indian Constitution and fundamental rights, duties and the entire political scenario of the nation and the undercurrents of the democracy. Economics CO is to understand nature of Indian economy, market, tax system etc. History CO is to obtain wider knowledge of facts & figures of the past, Have intellectual forum through the study of history, include a sense of nationalism and critically recognize the Social, Political, Economic and Cultural aspects of History. Home economics CO is Knowledge of basic concepts of Nutrition and Nutrients and develops awareness about the home management, mother and child health. Sociology CO is to understand the various sociological concepts and basic theories, the ideas inculcated in western and Indian sociological thoughts, the praxis of sociological thoughts, and the social problems of Indian society with relation to its structure and culture.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

### **Response:**

The key measure used for evaluating attainment of POs and COs is the student performance at various evaluative activities in general and examinations conducted by the RTM Nagpur university in particular. The university has introduced semester pattern containing 80:20 (Theory and Internal assessments) formula. Internal assessment is done at institutional level whereas university conducts theory examinations in the respective subjects. For internal assessment university has prescribed certain guidelines. Internal assessment is done for every subject by the concerned teacher. Then there are also other indicators of the attainment of outcomes, such as student performance at various CIE activities, their classroom participation and engagement, and their laboratory work, as well as the regular observations by the teachers. POs are usually measured by the students score in the university examination. The COs are

also measured by students' ability to transfer and application of skills in real life For example, in social science course teaching of gender, social problems helps to perspective building. This can be seen in the students involvement in various movements, human right activism, environment monument etc. Language courses students are actually required to write emails, compose reports, and produce critically appreciative write-ups (in literature courses). So, the outcomes are judged by students' participation and production in these activities.

File Description	Document	
Upload any additional information	View Document	

## 2.6.3 Average pass percentage of Students during last five years

Response: 52.02

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
33	17	10	15	11

# 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
33	25	29	46	44

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.32

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

## **Criterion 3 - Research, Innovations and Extension**

## **3.1 Resource Mobilization for Research**

**3.1.1** Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

## **Response:** 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

# **3.1.2** Percentage of departments having Research projects funded by government and non government agencies during the last five years

### **Response:** 0

## 3.1.2.1 Number of departments having Research projects funded by government and nongovernment agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

## 3.1.2.2 Number of departments offering academic programes

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description	Document
Institutional data in prescribed format	View Document

**3.1.3** Number of Seminars/conferences/workshops conducted by the institution during the last five years

### Response: 21

# 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16	
4	3	6	6	2	

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

## **3.2 Research Publications and Awards**

**3.2.1** Number of papers published per teacher in the Journals notified on UGC website during the last five years

### Response: 4.88

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16	
11	11	11	2	7	

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

**3.2.2** Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

#### Response: 3.02

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in

2019-20	2018-19	2017-18	2016-17	2015-16
0	7	6	5	8
ile Description	n	]	Document	
	<b>n</b> a in prescribed form		Document	

#### national/ international conference proceedings year-wise during last five years

## **3.3 Extension Activities**

**3.3.1** Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

### **Response:**

Extension activities in the neighborhood community always remained an integral part and strength of the college. The college always took initiatives in awareness building in order to bring strong involvement of students and community through extension activities. A number of extension activities are carried out under the auspices of NSS, Social Science Study Circle, and Dr. Babasaheb Ambedkar Study Centre. Some of the key activities are:

- Programme with District legal Aid Cell
- Cashless transaction awareness programme with District Collectorate, Wardha
- Open Defecation Programme with Zilla Parishad, Wardha
- Plantation Drive with Nisarga Seva Samittee.
- Anti Superstition Programme with Andhashraddha Nirmulan Samittee
- Yogasan Competition
- Awareness programme for Tuberculosis patients with the help of Wardha District Civil Hospital
- Workshop on women empowerment at village Paonur with the help of M S Swaminathan Research Foundation, Chennai.
- Darubandi Survey.
- Interaction with farmer widows, the programme with Wardha Social Forum
- Activities for preserving constitutional culture.

This kind of exposure not only trains students in organizational and management skills and raises their awareness and knowledge about various issues, it also gives them a chance to interact with the community, develop engaging relationships with them and contribute back to the society. The whole experience strongly contributes to their holistic development.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

# **3.3.2** Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response:** 1

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

# **3.3.3** Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 107

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16	
18	18	29	17	25	
File Descriptio	on		Document		
-	on event organized		Document View Document		

**3.3.4** Average percentage of students participating in extension activities at **3.3.3**. above during last five years
#### **Response:** 79.09

# 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
100	150	150	150	150
L	1	1	1	1
ile Descriptio	n	I	Document	
<b>File Description</b> Report of the ev			Oocument	1

#### **3.4 Collaboration**

**3.4.1** The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

#### Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

**3.4.2** Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

#### **Response:** 0

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

	2019-20	2018-19	2017-18		2016-17	2015-16	
	0	0	0		0	0	
F	ile Description			Docun	nent		

### **Criterion 4 - Infrastructure and Learning Resources**

#### 4.1 Physical Facilities

**4.1.1** The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### **Response:**

The college has a spacious campus spread over 2.29 Acres of land and offers a very green and pleasant atmosphere. The actual built up area is 3343.84 sq. meters (35992.85 sq. ft.) It has all the required facilities and infrastructure in place to effectively promote good teaching and learning experience. There are 07 well lighted airy classrooms, one seminar hall and one Home economics laboratory, one Knowledge Resource Centre equipped with latest equipments. Classrooms are designed with theatre seating arrangements for more effective teaching-learning purposes. Digital classrooms are playing vital role for teacher in effective curriculum delivery. Students are benefited through these multimedia aids and teachers are familiarized with the teaching mechanisms. There is one seminar hall with a seating capacity of 150. It is often used for organizing seminars, conferences, guest lectures, cultural functions, and outreach activity programmes etc. There is a large central library having 9441 books and 05journals, 71 Educational CD's & Videos, and 12 newspapers. College teachers can access N-List journals for their teaching learning purpose. High-speed broadband internet connectivity is provided. The Home- Economics department has a well equipped laboratory with availability of LPG connection, microwave, refrigerator, sewing machines and adequate teaching aids. Department of sports have their own gymnasium and well equipped with the instruments. The college has excellent physical infrastructure in terms of rooms, hostel facility, ramp and railing for Divyanga, furniture, well-stocked libraries, electricity, computers, internet connections, scanners, printers, and Photostat machines and so on. College has enough generator back-up for power supply in case of breakages. The college has and well-qualified teaching staff as well as supportive and efficient administrative staff.

File Description	Document
Upload any additional information	View Document

**4.1.2** The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### **Response:**

The college campus is spread over 2.29 acres. The department of Sports and Physical education has a full time director to look after the things of the department. There is an adequate space for conducting games and sports in the college. The college takes care in promoting sports culture and physical education among college students. Currently the college has the fields on its campus for kabaddi, volleyball, outdoor badminton court and long jump pit. The facilities of the college are regularly used for inter-school Yogasana competitions at Taluka, District level and Divisional level by the District Sports Office every year. The college ground is being used by college student, local students and Alumni for preparation for

police recruitment. The college has a well equipped gymnasium with all modern facilities. The regular Yoga classes are being conducted for the college neighbours. Yoga activities of the college are quite popular among the students, staff and even local community members. There is one seminar hall with a seating capacity of 150. It is often used for organizing seminars, conferences, guest lectures, cultural functions, and outreach activity programmes etc.

File Description	Document
Upload any additional information	View Document

**4.1.3** Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (*Data for the latest completed academic year*)

Response: 62.5

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

**4.1.4** Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 27.74

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.76340	1.45495	1.26409	1.72920	0.71650

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

#### 4.2 Library as a Learning Resource

#### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### **Response:**

Management information systems are important for record keeping and all office related transactions. College uses Management information systems (MIS) for smooth functioning of office, library and University related work.

The **library** uses LIBMAN software. The software has various features; our library system uses the following features:

- Quick and easy Issue/return of Books.
- Catalogue Generation
- Single membership card
- Automatic fine calculation
- Generate variety of reports
- Supports all latest technologies cloud, smart phone, tablets, SMS, email, bar code, QR code, multilingual Unicode
- Fully secured & maintenance free.
- Best on-site training & service support.
- Fully documented user manual.
- Best backup & recovery.
- Reports / data export to word, excel, PDF, text

File Description	Document
Upload any additional information	View Document

#### 4.2.2 The institution has subscription for the following e-resources

1.e-journals
 2.e-ShodhSindhu
 3.Shodhganga Membership
 4.e-books
 5.Databases
 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

**4.2.3** Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

#### Response: 0.2

# 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.6140	0.17418	0.02165	0.05735	0.14230

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

# **4.2.4** Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

#### Response: 3.4

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 5

File Description	Document
Details of library usage by teachers and students	View Document

#### **4.3 IT Infrastructure**

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

#### **Response:**

The college has an adequate number of computers and other electronic accessories such as Digital TV, printers, scanners, laptops, Xerox machines; CCTV's in order to ensure the up gradation in the quality of work culture in teaching-learning, office administration, admission process, and in university exams etc. The total number of computers in the college is 29. The college has BSNL broadband internet connections and they are used in office, library, UGC NRC and in IQAC office. All the office clerks are provided high speed broadband internet connectivity with separate printers and scanners. The IQAC is well equipped with computer, scanners and with printer etc. The library has 4 computers and out of this one computer is

server, two computers are client computers and remaining one is kept for student and staff. There are leased line connections available at all important points of operation in administrative sections. The college has a separate laptop and printing machine for conducting affiliating university examinations every semester. The college has also provided for regular technical support for timely maintenance of its IT infrastructure. For IT equipment and website maintenance the college has annual maintenance contracts with IT service providers.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)		
Response: 13:1		
File Description	Document	
Upload any additional information	View Document	

4.3.3 Bandwidth of internet connection in the Institution		
<b>Response:</b> E. < 05 MBPS		
File Description	Document	
Upload any additional Information	View Document	

#### 4.4 Maintenance of Campus Infrastructure

**4.4.1** Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.37375	0.83452	0.40587	0.76715	0.40651

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Response: 12.95

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### **Response:**

The college has established a clearly defined system and procedures for the utilization and maintenance of physical, academic and support facilities on its campus. The College Development Council reserve all the rights to take decision over all planning, purchasing, maintenance and yearly augmentation relates issues. This is the apex body to look after these above things. This is how the college has a central procurement system, where all departments can approach to place demands for facilities and get support on maintenance. The general facilities are under the care of the administrative office and looked after by the principal and superintendent of the college. Campus maintenance and facilities maintenance are regular features and the maintenance activities are done in a timely manner. As regards equipment and amenities, the college has annual maintenance contracts with different agencies, which are responsible for their maintenance. The college aims at an optimum utilization of its facilities, for which sake practices like interdepartmental sharing of equipment or resources. Teams of administrative staff and teaching staff are allotted the responsibility of regularly monitoring the performance, maintenance and utilization of various facilities.

File Description	Document	
Upload any additional information	View Document	

### **Criterion 5 - Student Support and Progression**

#### 5.1 Student Support

**5.1.1** Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 67.73

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
85	162	40	158	161

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Institutional data in prescribed format	View Document

**5.1.2** Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 13.98

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16	
79	20	0	0	0	
File Description	n		Document		

## **5.1.3** Capacity building and skills enhancement initiatives taken by the institution include the following

- 1.Soft skills
- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- **4.ICT/computing skills**

**Response:** B. 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

**5.1.4** Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16	
0	0	0	0	0	

File Description	Document
Institutional data in prescribed format	View Document

**5.1.5** The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**1. Implementation of guidelines of statutory/regulatory bodies** 

2. Organisation wide awareness and undertakings on policies with zero tolerance

3. Mechanisms for submission of online/offline students' grievances

4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View Document</u>
Details of student grievances including sexual harassment and ragging cases	View Document

#### **5.2 Student Progression**

**5.2.1** Average percentage of placement of outgoing students during the last five years

#### **Response:** 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

#### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 133.33

#### 5.2.2.1 Number of outgoing student progressing to higher education.

Response: 44

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

# 5.2.3 Average percentage of students qualifying in state/national/international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 60

# 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	1	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	1	0

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

#### **5.3 Student Participation and Activities**

**5.3.1** Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

#### **Response:** 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document	
Institutional data in prescribed format	View Document	

#### **5.3.2** Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

#### **Response:**

The college is affiliated to R.T.M. Nagpur University, Nagpur and is being governed and regulated by Maharashtra State Public Universities Act 2016. Previously the college used to elect the student representatives through the guidelines suggested by the university and later sent its representative to the University Student's Council. The college always looks after the student's nomination process based on merit in academic, and participation in extra-curricular activities. This practice was in force till 2015-16, after which in the run up to the introduction of the new Maharashtra Public Universities Act, elections and formation of Student Representatives' Council was stopped for almost four years till 2016-17. In the absence of a regular and formal Student Representatives Council, the college ensures the participation and representation of students on various committees for planning and the activities of the college. The college administration has always involved the students on various academic bodies such as following:

- College Development Committee ( CDC )
- Internal Quality Assurance Cell ( IQAC)
- Internal Grievances Redressal Cell
- Library Committee
- Cultural Committee
- Marathi literary Association
- Sports and Physical Education Committee
- National Service Scheme (NSS)
- English literary Association

The students manage some of the activities of some of these committees and handle various responsibilities like anchoring the events, disseminating information and other arrangements too. These students give feedback on the events which is again incorporated in the planning of various activities.

File Description	Document
Upload any additional information	View Document

**5.3.3** Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	2	10	5

File Description	Document
Institutional data in prescribed format	View Document

#### 5.4 Alumni Engagement

**5.4.1** There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### **Response:**

The college has an Alumni Association and alumni supports the college in its all co-curricular, and extra-curricular activities. Although, the Alumni Association is not yet registered body but attempts are being made in this direction. The Alumni Association also helps the college in organizing co-curricular and student enrichment activities like career seminar, guidance workshop for the college students. In the beginning of the session they help incoming students in choice of electives, guide them in procedural requirement for admission process. The members of the Alumni Association interact with the Principal, IQAC and the teachers of the college and share their views on different issues related to the progress and development of the college. Their views are taken into consideration when different academic ideas are implemented. With the prior consent of sports teacher, some Alumni also mentor students in games and sports and encourage them for preparation of police recruitment. Alumni also agreed to share their expertise with the college students by taking workshops in the near future. College is regularly in touch with them through Whatsapp group.

File Description	Document
Upload any additional information	View Document

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

#### Response: E. <1 Lakhs

File Description	Document	
Upload any additional information	View Document	

### **Criterion 6 - Governance, Leadership and Management**

#### 6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### **Response:**

The mission of the college is implicit in its logo which includes inscription "Varram Steehitam Dheyyam", means empowerment and upliftment of women. The logo symbolically expresses the college mission to imparting competency among women and thereby in community. The college strives to educate women and to kindle the knowledge lamp with following objectives.

- To serve the educational needs of the women of the locality.
- Developing their professional aptitude, competence and skills.
- Imparting knowledge that will help them encounter real life situation.
- Inculcating social responsibilities and moral values.
- Developing critical and analytical thinking in terms of Scientific Temperament and Social Justice.

Priyadarshini Mahila Mahavidyalaya is run by Shri. Bapuraoji Deshmukh Foundation, Wardha. The institution ensured the optimum representation of women on its parent governing body, CDC and on various committees. The college is one of the leading institutions in Wardha district especially educating to girl students. The college has noble mission to Imparting knowledge that will help them encounter real life situation. It strives to promote quality higher education to create a quality human resource for the country with relevant human, social, democratic, environmental and nationalistic values in them. The programmes arranged by the institution are always grounded on and assimilated with the vision and mission of the college. Vision and Mission of the Institution is communicated to the students, staff and other stakeholders by permanently displaying it in the premises of Institution, Printed in the prospectus and uploaded on the college website too. The college governance is aligned with its mission, vision and policies. The governance is based on the key principles of efficiency, transparency, collaboration, participatory management and internal autonomy. The college has developed the decentralized participatory management system. There are three key levels of governance. The Local Management Committee, now replaced by the College Development Council according to the new law, looks after the overall planning and management of the institution at the initial level. At the secondary level, The Principal, IQAC and the administrative office look after functioning, as well as its regular progress and development. The third level of governance consists of numerous committees and cells which are formed to look after specific aspects of the institutional governance. These committees and cells consist of members of the teaching, non-teaching staff and students representatives, thus making the governance decentralized and participatory. This is single faculty college so all the teachers are head of the department. These head of the departments are given internal autonomy to govern their own internal affairs which are supported by the college in all possible ways. The college meticulously follows the norms, rules and procedures of the founding trust, the affiliating university, the educations authorities including UGC and the state government.

File Description	Document
Upload any additional information	View Document

# **6.1.2** The effective leadership is visible in various institutional practices such as decentralization and participative management

#### **Response:**

The college works on the principles of teamwork, collective responsibility and participatory management. As mentioned in the earlier section the college governance and management works at three levels- College Development Council, Principal and administrative staff and at various committees. The role of principal is very important in the successful implementation of responsibilities and decentralization of governance in order to obtain better outcomes. The principal takes timely follow-up of the deployment of the activities. It is ensured that the teachers and students and non-teaching staff have been given representation at different levels through various committees. The planning and decision making at all levels is collective and inclusive. The teaching staff also contributes to various administrative responsibilities. Departments and various committees co-ordinate and submit their annual plans, reports, programmes summary to IQAC. Some special demands and needs of the college are placed in CDC meeting for their approval. The management takes initiatives in order to enrich and continuous growth of the college and encourages the teaching faculty for better performance in their academics. College has formulated various committees for the effective pursuance of the vision and mission of the institution. The committees are namely- IQAC, Time table, Cultural, Language Literary Associations, Study tour, NSS, Social Science Study Circle, Lifelong Learning and Extension, Library, Physical Education, Alumni, Teachers Parents Association, Magazine, UGC, Student Council, Carrier Guidance and Competitive Examination, Environment, Wallpaper, Hostel, Purchasing, RTI, Admission, Internal Grievance and Redressal Cell, Vishakha Samittee. The committees are responsible for planning and deployment of the various activities throughout the year. Teachers of the institution have a very good rapport with various social organisations. Taking advantages of this, every teacher has an opportunity to contribute his/her innovative ideas for quality enrichment. College management encourages teachers to take initiatives for working with various social organisations. Vice versa this leads to the knowledge sharing and perspective building of the students.

File Description	Document
Upload any additional information	View Document

#### **6.2 Strategy Development and Deployment**

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

**Response:** 

**Skill Development Activities** 

For the personality development of the students, the college deployed skill development activities which involved Disaster Management, Skill Development Workshops, and Skill enrichment programme by Home-economics Department and Sports Department.

Through these Activities College aims to percolate the following life skills amongst students: Perspective building, Communication, Critical Thinking, Time management, Stress management, First-aid and the importance of hygiene, Self-Control, Self Defense.

#### **1. Disaster Management Activities**

District Disaster Management Camp was sponsored by Disaster Management Cell, District Collectorate Wardha and organized jointly in the collaboration with NAF, Dyanbharati Campus, Madan Dam. Priyadarshini Mahila Mahavidyalaya, Wardha was a nodal agency, NSS Program officers Dr. Dhananjay Sontakke, Prof. Amol Ghumade, Prof. Mrunalini Band were designated as Master Trainer for this camp.

- 23 August 2017- 24 August 2017, District Level Disaster Management Camp.
- 31 August 2017 1 September 2017, Taluka Level Disaster Management Camp

#### 1. Life Skill Development Activities

- 17 February 2018 19 February 2018, Three Days District Level Life Skill and Career Guidance Workshop jointly organised with National Service Scheme, Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur.
- 26, 27, 28 March 2019, Life Skill Development and Career Guidance Workshop jointly organised with National Service Scheme, Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur

#### 1. Home Economics Department

**1.2 October 2016** Traditional to modern clothes stitching workshop

2.24 March 2017 One Day Workshop on Phenyl Making

3.18 January 2018 Workshop on Food and Beverages

4.14 August 2019 Rakhi Making Workshop

5.6 January 2019 Workshop on cake Icing

6.28,29,30 January 2019 Stitching Machine Repairing Workshop

7.27 April 2019 Workshop on Menu Card, Greeting card

#### **1. Department of Physical Education**

- 26 December 2016, Aerobics Camp for Health fitness
- 17 June 21 June 2017, Yogasana Camp
- 14 March -31 March 2018 Self Defense Karate Training Camp
- 3 September 2018, Sports Skill Development Workshop Power Lifting

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### **Response:**

Priyadarshini Mahila Mahavidyalaya, Wardha is run by Shri Bapuraoji Deshmukh Foundation, Wardha and holds the final authority in all internal matters. With the introduction of Maharashtra Public Universities Act 2016 the college has its College Development Council – CDC (earlier it was known as Local Management Committee). Consisting of the representative of the parent society, local community, industry, social workers, the teaching staff, the non-teaching staff and the administration. This CDC is entrusted with the overall management of the college. Principal is the institutional head and is responsible for managing the institutional affairs of the college. The academic aspect is managed by teaching staff under the leadership of the Principal. Say for instance, admissions, time table, internal examination etc are managed by the staff in consultation with the Principal. Office superintendent looks after the various administrative issues like, The service rules, procedures of recruitment and promotional policies. All these policy matters are governed by the relevant legislations of the government of Maharashtra, especially the Maharashtra Public Universities Act, the ordinances and statutes of the affiliating university (RTM Nagpur University, Nagpur) and the overarching norms and regulations of the UGC. The college has formed various committees for grievances Redressal, Anti-Ragging Committee and the Committee for Protection against Sexual Harassment at Workplaces and Internal grievances Redressal committee which deal with all kinds of grievances.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

#### 6.2.3 Implementation of e-governance in areas of operation

- 1.Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
ERP (Enterprise Resource Planning) Document	View Document

#### **6.3 Faculty Empowerment Strategies**

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

#### **Response:**

College has the welfare measures available to teaching staff and for non-teaching staff.

• The Yeshwant Credit Cooperative Society is a macro mechanism covering all staff working in the institutions. This Credit Cooperative Society offers short-term and long-term credit to the employees on convenient terms. This Credit Cooperative Society help in case of an emergency related to the staff member. The society offers loans and also provides saving channels.

The college has group insurance scheme (GSLI) for all teaching and non-teaching staff. The premiums are deducted through monthly salary.

• The college has staff club. The college encourages the teacher to pursue their research work, seminar and conference participation and felicitate them for their impeccable contribution.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

#### **Response:** 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

**6.3.3** Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

#### **Response:** 0.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	1	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

Response: 8.89

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	1	1	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

#### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

#### **Response:**

The college measures the performance of its teaching and non-teaching staff through a well designed mechanism developed and mandated by UGC, Government of Maharashtra and RTM Nagpur University, Nagpur. The college conduct the performance appraisal for both teaching and non-teaching staff. For the transparent assessment of teaching staff, all the teachers are required to submit a self-appraisal (PBAS) report every year, which is based on the performance appraisal norms suggested by the UGC and the affiliating university (RTM Nagpur University, Nagpur). The data submitted by the individual faculty members is used as one of the measures of performance assessment. Teachers are required to maintain their annual teaching plans and the relevant methodology they are applying while teaching throughout the year in addition to other co-curricular and extra-curricular work. The principal also contributes personal observations and interactions with the faculty members to measure of performance assessment. In this way, then college tries to make a holistic and multi-source appraisal of the performance of the teaching staff.

The college maintains confidential reports for the appraisal of non-teaching staff. The reports are written by the Principal based on various kinds of inputs. These inputs include the personal observations of the Principal, feedback from teaching staff and students. In case of any serious issues about performance the concerned staffs is personally addressed by the principal. Some serious issues are taken to the Local management Committee or even the Management of the parent managing trust. But this is extremely rare.

File Description	Document
Upload any additional information	View Document

#### 6.4 Financial Management and Resource Mobilization

#### 6.4.1 Institution conducts internal and external financial audits regularly

#### **Response:**

The institution has established a system to audit all the financial transactions by both internal by principal and auditors of external agency. The books of accounts and the supporting evidences are subjected to both internal and external audit. External audit carried out ensures total compliance with statutory requirements and obligations. The external audit is carried out annually. The last external audit has been concluded up to 31st March, 2020. There have been no major objections surfacing out of both internal and external audit.

The college punctually and regularly follows the audit procedures for all its accounts and financial transactions. Audit of the college is done every year without fail. Internal audit is done through a licensed Chartered Accountant. Generally audit takes place in the month of May/ June every year. The Principal ensures that finance is managed in consonance with the applicable norms and regulations. In addition to this annual internal audit, there are also periodic audits by some government agencies. The office of the Joint Director of Higher education of Nagpur region and regional office of the Accountant General of India

also checks and verifies the externally audited records of the college.

In addition to these general overall audits, the college carries out regular audits of the financial matters associated with specific schemes, grants and projects. These audited statements and utilization certificates are regularly sent to the state government, the funding agencies and regulatory authorities like the UGC.

File Description	Document
Upload any additional information	View Document

# 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 0

## 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### **Response:**

The College is a fully aided by the Govt. of Maharashtra and included under section 2(f) section 12B of the UGC Act, 1956. It is fully eligible to receive the grants under various schemes of UGC. The college is abiding to the rules of UGC and affiliated to RTM Nagpur University, Nagpur. The college receives salary grants from Government of Maharashtra.

The college also received the financial assistance from UGC under XII plans. These funds are utilized for ensuring good maintenance and ongoing growth of the college. The inter-departmental sharing of the resources is done for the departmental activities. The college also firmly believes that funds saved are also funds generated and hence tries to ensure that there is minimum wastage of resources.

The College maintains its infrastructure updated from time to time. It has prepared its policies for effective implementation and optimal utilization of its resources. Officially appointed peons maintain the cleanness of the classroom and campus of the College. Few contractual support staff is appointed. The received funds

are collected and used through the Cheque, RTGS or NEFT mode. As per the priority and advised of CDC the funds are utilized for infrastructural development and beautification, ICT device and up gradation, student development.

File Description	Document
Upload any additional information	View Document

#### 6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### **Response:**

In previous NAAC visit (21st to 23rd October 2013) the peer team suggested more comprehensive work of IQAC. Taking this into consideration, the IQAC was restructured with the inclusion of new members. All teaching staff are the members of IQAC (since it's a small unit, everyone has given representation) The IQAC has brought various quality initiatives to enhance the documentation. Another important contribution of the IQAC as the initiatives to raise quality awareness among the stakeholders in the college. The IQAC also contributed to strengthening the teaching learning processes by constantly working with the teachers and students on expanding the use of ICT in teaching-learning and promoting beyond-class interactions with students especially using social media platforms. The IQAC has coordinated with the teaching staff and aware them to arrange the programme of their respective department which covers the vision and mission of the institution. The college is itself maintaining its inclination towards constitutional principles. After the NAAC visit the IQAC Coordinator and Members of IQAC visited other institutions to get the idea of quality enhancement. IQAC member Dr. Priyaraj Maheshkar, Dr. Dhananjay Sontakke, Mr. Amol Ghumade participated in National Seminar on Accreditation and Autonomy: Ways and Constraints organized by J B Science College Wardha. Dr. Ganesh Hegade Deputy Advisor NAAC Bangalore was the chief guest (March 5, 2018). IQAC members visited NAAC office Bangalore. Dr. Dhananjay Sontakke (IQAC- Coordinator), Dr. Priyraj Maheshkar, Dr. Sudhakar Sonone. visited NAAC and discussed with Dr. Ganesh Hegade about the challenges and difficulties facing the higher education institutions in the changing contemporary scenario. College invited IQAC team of Dhanwate National College, Nagpur (NAAC Accredited A) to interact with Staff. Dr. Ratnakar Bhelkar and other members dealing with different criteria detailed the perspectives of accreditation process. After that IOAC formalized various activities, viz. student support and feedback mechanism, Alumni association and participation of students in NAAC related activities. IQAC signed MoU with ROOTS foundation for behavioural sciences, runs counseling centre, worked with other departments Social Sciences Study circle, NSS etc.

The two practices IQAC has institutionalized are:

• IQAC has institutionalized feedback system of the stake holders (Students, teachers, employer, parents, and alumni) since 2016.

• IQAC Organised IQAC meetings, meetings with staff. Student's representation on various committees and submission of AQAR..

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )

#### **Response:**

The IQAC has a very important role in the learner-centric teaching learning process. It reviews teachinglearning process, methodologies adopted by teachers, feedbacks, results and teachers supports towards students. Since it's a single faculty college, all the teaching faculties are members of IQAC. Reviews of teaching-learning process involve:

#### The Process:

- Academic Calendar: The academic calendar has been designed keeping in view, the number of working days available.
- Teaching Plan: Each faculty member prepares his /her own annual teaching plan for the conduction of theory and internal evaluation. Teachers of respective subjects divide the syllabus in a way so that it must be finished in given time period.
- Curriculum Delivery: The effective delivery of curriculum is done through the variety of teaching approaches and methods like use of ICT, multimedia, lectures, group discussions, student presentations, field visit and home assignments, and many other learner centered practices.

#### The Structure

- IQAC staff meetings: In the meetings, members regularly discuss teaching learning process and issues regarding educational attainment of the students.
- Principal observes the regular conduction of classes.
- In order to monitor student learning and teaching progress, teachers of the respective subjects regularly takes feedback in their classes regarding understanding, difficulties in curriculum, teaching approach and try to solve the difficulties.

#### The Methodology

• IQAC staff meeting and staff room discussion involves teaching- learning methodologies and

techniques, research, publications.

- IQAC encourages the teaching faculties for attending seminar, conferences, FDP ect. And the related information is also shared on Institutions official Whatsapp group.
- Students learning outcomes is assessed through internal evaluation (20 Marks) and by University results.

On the basis of these things IQAC ensures the quality in teaching-learning process. Every teacher submits his/her annual performance assessment report and principal and IQAC approves it.

File Description	Document
Upload any additional information	View Document

<ul> <li>6.5.3 Quality assurance initiatives of the institution include:</li> <li>1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements</li> <li>2. Collaborative quality initiatives with other institution(s)</li> <li>3. Participation in NIRF</li> <li>4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</li> <li>Response: C. 2 of the above</li> </ul>		
File Description	Document	
Upload e-copies of the accreditations and certifications	View Document	
Institutional data in prescribed format(Data template)	View Document	
Paste web link of Annual reports of Institution	View Document	

### **Criterion 7 - Institutional Values and Best Practices**

#### 7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

#### **Response:**

The mission of the college is "Varram Steehitam Dheyyam", means empowerment and upliftment of women. Keeping this in view, the college tries to ensure sensitizing students towards gender equity.

#### Safety and Security measures

- CCTV cameras at all strategic locations on the campus
- Fencing to the whole campus
- Anti-Ragging Committee and the Grievance Redressal Committee
- Vishakha Samittee and the Committee for protection against sexual harassment

#### **Counseling Centre**

• Counseling Centre for the Student with the help of ROOTS Foundation for Behavioural Sciences Nagpur. It's an important platform for students to discusses and come up with some solution of problems

#### Common Room.

• College has provided common room for girls.

**Promotion of gender equity programmes:** College organised special lectures and workshop/seminars to sensitized students and staff

#### **Special Lectures:**

#### 2015-16

- To facilitated staff and students regarding gender issues in social research, talk of Dr. Sanjay Kambale, Krantijyoti Savitribai Phule Women Study Centre, Pune University was organized.
- Prof Vimal Thorat, Indira Gandhi National Open University, New Delhi delivered a lecture on the topic, "Contemporary problems of Women".

#### 2016-17

• Social Activist Prof Javed Pasha delivered a lecture on the topic, "Muslim Women: past, Present and future (Muslim Stree: Kal, Aaj aur Kal)".

#### 2017-18

- Prof Pramod Narayane delivered a lecture on women issues.
- Lecture of Adv. Ajit Sadavarte on the topic, "Legislations regarding women".

#### 2018-19

- Gender Sensitization Initiatives: An interaction with Miss India Transgender Queen Veena Sendre (12 February 2019) It was a discussion about the issues of Transgender.
- World Women's Day Celebration, Ojas S. V. Research Fellow, IISER Pune was the speaker (8 March 2019).

#### 2019-20

- Dialogue With Sakshana Salgar (Women's Political Participation) 20/07/2019
- Women Security Awareness Campaign (14 January 2020). API Meghali Gawande Addressed about security tips

#### Seminar/workshop

- Seminar on 'Legal Rights of Women' with the help of District Legal Aid Centre, Wardha on March 8, 2017.
- Workshop on 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013'.
- Screening of Film MANTHAN on account of World Women's Day March 8, 2017 in collaboration with IPTA Wardha and Yeshwantrao Date Memorial
- Workshop with Students at Dahegaon Miskin, Tah. Wardha (Jan, 03, 2018) as a part of outreach programme
- Gender Sensitization workshop in collaboration with Kranti Jyoti Savitribai Phule Women's study centre, (March 7, 2018)
- Participation in the workshop organized by Project RAIS (March 20, 2018) the aim of this activity is raising every boy to be gender equitable.
- Organised Workshop in association with Krantijyoti Savitribai Phule Women's Study Centre, Savitribai Phule Pune University, Pune (12 March 2019).
- Workshop on Awareness against Sexual harassment (17/07/2019)
- Seminar on the Book: *Stree Purush Tulana* written by Tarabai Shinde. Dr. Snehal Ramteke, RTM Nagpur University was the guest. 28/02/2020.
- Workshop on 'Protection of children from sexual offences Act (2012) Amendment (2019) 04/03/2020
- SAMBHAV film festival on gender diversities with MAVA (Men Against Violence and Abuse). 5-6 March 2020.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>View Document</u>
Annual gender sensitization action plan	View Document

# **7.1.2** The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2. Biogas plant
- 3. Wheeling to the Grid
- 4. Sensor-based energy conservation
- 5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

## 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

#### **Response:**

College is aware of the importance of the recycle of the degradable and non-degradable waste. College has a usual practice of water recharging by using soak pits, which is included in Liquid waste management. As a part of Waste recycling system, we usually avoid unnecessary print outs and Xeroxing and we reuse one sided printed paper, pamphlets for printing purpose and same is conveyed to the students. Since it's a arts college we do not face the problem regarding Biomedical waste management and Hazardous chemicals and radioactive waste management. College maintains electronics devises and computer properly so we do not have the problem of E-waste management

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in th	e Institution:
<ol> <li>Rain water harvesting</li> <li>Borewell /Open well recharge</li> <li>Construction of tanks and bunds</li> <li>Waste water recycling</li> <li>Maintenance of water bodies and distribu</li> </ol>	tion system in the campus
<b>Response:</b> C. 2 of the above	
File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:	
<ol> <li>Restricted entry of automobiles</li> <li>Use of Bicycles/ Battery powered vehicles</li> <li>Pedestrian Friendly pathways</li> <li>Ban on use of Plastic</li> <li>landscaping with trees and plants</li> </ol>	
<b>Response:</b> B. 3 of the above	
File Description	Document
Geotagged photos / videos of the facilities	View Document

**7.1.6** Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1. Green audit
- 2. Energy audit
- 3.Environment audit
- 4. Clean and green campus recognitions / awards
- **5.**Beyond the campus environmental promotion activities

#### **Response:** D.1 of the above

File Description	Document
Certificates of the awards received	View Document
Any other relevant information	View Document

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

- 1. Built environment with ramps/lifts for easy access to classrooms.
- 2. Divyangjan friendly washrooms
- 3. Signage including tactile path, lights, display boards and signposts
- 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- **5.**Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

#### **Response:**

Inclusive environment is a key to build, nourish and propagate socio-political perspectives of the students and to achieve ultimate goal of education. Inclusive environment is possible only when the stakeholders get a chance to participate and express their opinion. College is determined to develop inclusive environment through the programmes and activities which are focused on tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities.

College annual day '*Jallosh*' is celebrated every year which includes drama, folk songs, dances on the theme of national integration and cultural and linguistic diversities.

Department of Marathi through its yearly Wall Magazine '*Phoenix*' inculcates values of integrity. Maximum students are from rural vicinity and mainly they speak local dialect. Programs organised by Department of Marathi helps in bridging the linguistic gap. These programme includes: *Marathi Bhasha Sanvardhan Padharwada*, Storytelling, essay writing, *Ukhana competition* (Riddle telling), Vachan Prerana Diwas, Poetess Convention etc.

Department of English has organised workshop on Proficiency in English and communicative Skill development, various methods of learning English.

Some key activities are as follows:

#### 2015-16

• *26 November 2015*, Constitution Day observed and discussion is held on "Indian Constitution and Reservation policy".

#### 2016-17

• 5 September 2016, International Teachers Day Student performed 'SWAYAMSHASAN' initiatives.

#### 2017-18

- 23 August 2017- 24 August 2017, Wardha District Collectorate's 'District Level Disaster Management Camp'.
- 5 January 2017 7 January 2017, NSS program Officers Prof. Amol Ghumade and Dr. Dhananjay Sonatkke alongwith NSS Volunteers participation in "24th Vidarbh Paryavaran Parishad" held at Akola.
- *9 January 2018,* Dr. Arti Sethi (Research Scholar, Brown University, America) Interaction with College Student on research perspective.
- 17 February 2018 19 February 2018, Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur sponsored and funded 'Three Days District Level Life Skill and Career Guidance Workshop' held at college.

#### 2018-19

- *1 August 2018 15 August 2018,* Government of India's 'Swacchta Pakhwada' Cleanliness drive was undertaken at college campus. Separate report is attached.
- 9 August 2018, City Bird Election Participation Jointly organized with Environment Club and Bahar Nature Foundation, Wardha. College student participated in the 'Birds Election'.
- 3 December 2018, Government of India's 'International Divyangadin' celebrated
- 25 January 2019, Government of India's sponsored and funded District Youth Parliament Festival

#### 2019-20

- 31 January 2020. 'Ek Bharat Shrest Bharat Abhiyan Programme'
- 13 August 2019, Patriotic Song Competition
- 27 October, 2019. 'Divyang Din' celebrated.

File Description	Document
Any other relevant information.	View Document

# **7.1.9** Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

#### **Response:**

One of the important visions of the college is "*Developing critical and analytical thinking in terms of social justice*". Treating unequal people equally is social justice, for this there must be a conscientization which means building perception about the social order. College nurtures constitutional culture to develop critical thinking and the end objective is to inculcate rational thinking.

The Indian constitution is firmly grounded in the key values of liberty, equality and justice, with the foundational support of the values of fraternity and dignity. To inculcate the constitutional values among the students and to imbibe deeply among them is the challenge to any academic institute. The institute has successfully implemented such constitutional culture in its practice. The institution highly believes in the democratic nation where everybody enjoys his or her rights within the constitutional limits. Constitutional culture and values are nurtured throughout the year and it reflects in the activities of the institution. Preamble of constitution is displayed permanently at the corridor, and on constitution day teachers and students read the preamble. The following programmes highlights the efforts towards nurturing of constitutional culture:

#### 2015-16

- 1.A Special Guest Lecture on "Globalization and Common Man" by Mr. Pannalal Surana, Aurangabad.
- 2. Indian Constitution Awareness Exam
- 3. Seminar on 'Indian Constitution and Reservation' (25 Nov. 2015)
- 4. Educational visit at State Assembly, Nagpur on 9 Dec. 2016.
- 5. Padmashri Dr. Sukhdev Thorat's (Chairman UGC) interaction with Teachers (14th Dec. 2015)
- 6." Samata Parv" Lecture Series (11th -14th April 2016) On the occasion of 125th Birth Anniversary year of Dr. Babasaheb Ambedkar,

#### 2016-2017

- 1. World Indigenous Peoples Day (9 August 2016)
- 2. Azadi 70. "70 Saal Azadi Jara Yad Karo Kurbani", as per the guidelines of Human Resource development Ministry.
- 3. A Special Guest Lecture of Dr. Dattaprasad Dabholkar on Swami Vivekanand's thoughts on making of modern India.
- 4. A Special Guest Lecture of Pannalal Surana. (19 Sept. 2016) on cultural nationalism
- 5. World Human Rights Day (10 Dec. 2016)
- 6. Workshop on Superstition Eradication and Scientific Temperament Development in collaboration with *Akhil Bhartiya Andhhashraddha Nirmulan Samittee*, Wardha (8 Jan.2017)

#### 2017-2018

1. Constitution Day (26 Nov. 2017) Reading of Constitution Preamble

#### 2018-19

1. August Kranti Din. (9th August 2018) Lecture of Dr. Virendra Bais,

2. Dr. Babasaheb Ambedkar Birth Anniversary Special Lecture Dr. Niranjan Bramhne

(16 April, 2019), on "Reservation : Facts and Myths".

1. A Special Guest Lecture on Mahatma Gandhi ( 22 Feb. 2019 ) by Dr. Somnath Rode

#### 2019-20

- 1. The World Indigenous People Day and August Kranti Din (09/08/2019)
- 2. Celebration of Independence Day (15/08/2019)
- 3. The World Teachers' Day (5/10/2019)
- 4. Human Right Day (10/12/1019)

File Description	Document
Any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website
- 2. There is a committee to monitor adherence to the Code of Conduct
- **3.** Institution organizes professional ethics programmes for students, teachers, administrators and other staff
- 4. Annual awareness programmes on Code of Conduct are organized

Response: E. None of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

#### **Response:**

The college regularly holds a variety of programmes and activities on the occasion of national festivals or to commemorate anniversaries of nationally and regionally important figures. The regular programmes of national importance which are held without fail are the Independence Day and Republic Day celebrations. The key festivals celebrated include: Republic Day (26 January), World Marathi Day (27 February), Maharashtra Day (1 May), International Yoga Day (21 June), World Indigenous Day, August Kranti Day (9 August), Independence Day (15 August), NSS Day (24 September), World Teachers' Day (50ctober), Constitution Day (26 November), the Marathi Conservation Fortnight, the National Breast-feeding Week, the Nutrition Week etc. Anniversaries of national figures like Mahatma Gandhi, Lal Bahadur Shastri, Dr. B.R. Ambedkar, Dr. A. P. J. Abdul Kalam, Savitribai Phule, Chhatrapati Shivaji and many others are routinely observed through different programmes. The observing and celebrations of these events is always done with the active participation and contribution of the staff and the students. The activities organized in connection with these events include simple commemoration, seminars or symposiums, guest talks, audiovisual presentations, physical work etc.

File Description	Document
Geotagged photographs of some of the events	View Document

#### 7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Response:** 

**Best Practice - 1** 

#### Title of the Practice: Rain Water Harvesting

#### 2. Objectives of the Practice:

• The main objective of rain water harvesting is the conservation of rain water and to raise the ground water level. The increasing demand of water will meet by recharging the ground water.

#### 3. The Context

• Water is the most valuable resource on the Earth and the essential component of the ecosystem. India currently stores only 6% of its annual rainfall or 253 cubic meters, while developed nations store 250% of annual rainfall water. In India only 33% population have access to clean drinking water. Therefore, it is essential to increase participatory attempts in the conservation water resources. Already the college has utilized its ground space and building's roof in order to raise the ground water level by rain water recharging. Nearby area is facing water scarcity, keeping this in view institution initiated dialogue with people in the vicinity to raise the consensus.

#### 4. The Practice

• College has taken initiative with the help of Centre of Science for Villages (CSV) and installed rain water harvesting system in the year 2015 and the institution succeed in conserving the rain water. With this initial success at institution, the college took this activity to the community level. For the successful implementation of this activity college teachers organised meetings, home visits, dialogues with people. A workshop was conducted in college with the help of *'Vaidyakiya Janjagruti Manch (VJM)'* where Dr. Sachin Pawade enlightened the gathering with demonstration. Three faculty members installed rainwater harvesting equipment units to their home and encouraged others, as a result 12 units installed the same locality.

#### 5. Evidence of Success

- Took initiatives and convinced successfully to the people to install rain water harvesting unit to their roof.
- Organised Water Conservation Awareness Program.
- Took next move to organizing Vidarbha Paryavaran Parishad, 2019 as social responsibility towards

environment, discussed issue of water conservation.

- *Vaidyakiya Janjagruti Manch (VJM)* felicitated the institution for encouraging the people to install the water unit.
- Three faculty members installed rainwater harvesting equipment units
- 12 people installed the unit
- Contributed to increase the water level of nearby vicinity.

#### 6. Problems Encountered and Resources Required

• At initial stage college faced some problems regarding convincing people and change their mindset. Their queries were about the expenses of installation of this unit and its maintenance. In the further interactions this issue was resolved.

**Best Practice 2**.

#### **Title of the Practice: Education Inclusion Programme**

#### **Objectives of the Practice:**

- The main objective of this programme is to facilitate to rural girl students to peruse their education and provide them some financial assistance.
- To provide accommodation with hostel facility for safe and healthy educational atmosphere.
- Educational empowerment to enhance quality of life

#### The Context

• Education is the most important driving force for the development and progress of the nation which acts to be the key components of the human development and human empowerment. Equal access and opportunity to all is the basic requirement for building sustainable societies. In post Independent era the situation of women's education has certainly improved but it doesn't mean that all the impediments in women's education have been removed. Though, number of girls getting education has increased today, the percentage of girls reaching higher education is very low. Ours is a women's college, nearly 90 percent girls are from rural background. Maximum girls are of disadvantaged groups like scheduled caste, scheduled tribe, and economically backward families. Many of them are first generation learners, some works for Rs 700 to 1000 to pursue their education. Their societal position and ruralness sometimes works as a hindrance in the process of educational attainment. On this background it becomes important to provide them assistance for their educational empowerment.

#### **The Practice**

• This inclusion practice begins with admission process. At the time of admission process teacher

visits student's villages have actual knowledge about their socio-economic conditions. This leads to develop cordial relationship between teachers and parents. Mentoring of parents is done at this level, teachers encourages parents to admit their wards to the institution.

- Students should contact with admission committee and request them about financial support. Admission committee in consultation with Principal and other staff member will take final decision.
- After noticing the economic conditions of students some of them are provided with free admission and institution bears their fee.
- Needy students provided accommodation with hostel facility on minimum charges.
- Teachers provide study material to needy students free of cost.
- Regular mentoring though counseling centre.
- All Students provided with free college uniforms.

#### **Evidence of Success**

- 20 students admitted free of cost **Rs.8820** is paid through this scheme in 2018-19
- 08 Students provided hostel facility at minimum cost in 2018-19.
- 79 students benefited and **Rs.33100** is paid through this scheme toward admission fees and examination fees in the year 2019-20
- This becomes an additional support system which again gives a feeling of security, attachment
- Even in previous years college staff helped financially to many students, but they have not kept record of that because the help was purely on humanitarian ground.

#### **Problems Encountered and Resources Required**

- College could not bear the expenses of mess facility
- College could not appoint fulltime staff and caretaker because of insufficient financial resources.
- Lack of financial support from governmental agencies.
- To overcome this problems institution needs financial and other support from government and other philanthropic organizations.

File Description	Document	
Best practices in the Institutional web site	View Document	

#### 7.3 Institutional Distinctiveness

**7.3.1** Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### **Response:**

Distinctiveness refers to those activities, qualities, and accomplishments that enable an institution to enjoy a unique identity or an academic reputation for which institution is known, admired, and valued. One of the

important visions of the college is "*Developing critical and analytical thinking in terms of social justice*". Treating unequal people equally is social justice, for this there must be a conscientization which means building perception about the social order. College nurtures constitutional culture to develop critical thinking and the end objective is to inculcate rational thinking.

The Indian constitution is firmly grounded in the key values of liberty, equality and justice, with the foundational support of the values of fraternity and dignity. To inculcate the constitutional values among the students and to imbibe deeply among them is the challenge to any academic institute. The institute has successfully implemented such constitutional culture in its practice. The institution highly believes in the democratic nation where everybody enjoys his or her rights within the constitutional limits.

Constitutional culture and values are nurtured throughout the year and it reflects in the activities of the institution. Preamble of constitution is displayed permanently at the corridor, and on constitution day teachers and students read the preamble. Special lectures were organised on occasion of Babasaheb Ambedkar Mahaparinirvan Diwas and Birth anniversary, the theme discussed was eradication of untouchablity, conservation of human rights, human dignity. Reservation policies: issues and concerns were discussed. Students were encouraged to participate in *"Sanvidhan Sanman Pariksha"* (Constitution Awareness Examination) organised by Parivartan Dhara Sahitya Kala Manch, Wardha.

In continuation to honorable Prime Ministers appeal about giving a chance to the youth to put forth their views on various issues in the country, Priyadarshini Mahila Mahavidyalaya: the District Nodal Agency organized the National Youth Parliament Festival 2019. As a part of this District Youth Parliament was organised to inculcate respect and tolerance for the views of others which will help nourish democratic values. Democracy week was observed in which emphasis was given for voter awareness. In regular reaching teachers focused on rationality building and classroom discussion involved various social issues.

File Description	Document
Appropriate web in the Institutional website	View Document

### **5. CONCLUSION**

### **Additional Information :**

In the last accreditation in 2014, peer team observed certain strengths which college tried to strengthen. Peer team pointed out inadequate research consultancy and collaborations, keeping these in view teaching faculties worked on research and publications. College strengthened IQAC and formulated alumni association, also institutionalised feedback from stakeholders.

Teachers of the institution are socially motivated and connected with various social organisations; this helps them in expansion of social experiences, which reflects in their teaching and in extension activities. College has organised quality events, workshops in collaboration with RTM Nagpur University, District Collectorate, National Adventure Foundation (NAF), Nehru Yuwa Kendra etc. Teaching and non-teaching staff sponsored prizes for meritorious students for encouragement; usually prizes are in the form of books. These all helps in student's perspective building and progression. College has constructed hostel under Xth plan of UGC, which is available in minimum amount for the students. Girls from remote places utilise this facility. College supports them in some or other ways.

In higher education there is a gender gap. College aims to work for inclusive development of the students and their engagement in skill based activities.

### **Concluding Remarks :**

Priyadarshini Mahila Mahavidyalaya, Wardha is affiliated to the RTM Nagpur University and offering 01academic programme (BA). Teachers are contributing in BOS, exam and evaluation, LEC ect. Teachers are using variety of teaching approaches and methods for effective teaching learning process and ensures inculcation of human values.

College provide space for rural, deprived socio-economic background and mostly first generation learner students. Students are encouraged for more autonomous learning, study material is also provided. College has 100% filled teaching position with 90% PhD with average teaching experience of 21 years. Average pass percentage in final year is 52.80%

College teachers have published research papers, books and chapters in books, 3 teachers are recognised supervisor for PhD. A number of extension activities are carried out under the auspices of NSS, Social Science Study Circle, and Dr. Babasaheb Ambedkar Study Centre. Counselling centre is helping students to cope up with their problems.

College has well structured, maintained infrastructure with enough classrooms, seminar hall, separate homeeconomics lab, UGC NRC, modern gymnasium and hostel. Central library is having 9441 books and 05journals, 71 Educational CD's & Videos, and 12 newspapers.

Students are benefiting through government scholarships and institutional support. Capacity building and skill enhancement program are conducted and college has constituted statutory bodies. The percentage of student progression to higher education is 53.42. College ensures the participation of students in cultural and sports activities. Alumni association is formulated.

The college prepared the perspective / strategic plan and has decentralized participatory management system. The administrative office has been using MIS for salary related record keeping and generation, maintenance of institutional accounts. College has the welfare measures available for staff. The institution has system of audit all the financial transactions. IQAC conducts regular meetings, collects feedback from stake holders, analysed and use for improvements

College is working for Gender Sensitization, nurturing constitutional culture to develop critical thinking and for providing inclusive environment for tolerance and harmony. Rain Water Harvesting and Education Inclusion Program are the best practices of the institution.

College is adheres to all round development and to educate women and to kindle the knowledge lamp.

### **6.ANNEXURE**

#### **1.Metrics Level Deviations**

INICU	
Metric	ID Sub Questions and Answers before and after DVV Verification
1.1.3	Teachers of the Institution participate in following activities related to curriculum
	development and assessment of the affiliating University and/are represented on the following
	academic bodies during the last five years
	1. Academic council/BoS of Affiliating university
	2. Setting of question papers for UG/PG programs
	3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
	4. Assessment /evaluation process of the affiliating University
	1. Hissessment / evaluation process of the annualing emitting
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: B. Any 3 of the above
	Remark : As per the clarification received by HEI, DVV input is suggested
	Kennark . As per the clarification received by HEI, DVV hiput is suggested
1.4.1	Institution obtains feedback on the syllabus and its transaction at the institution from the
1.7.1	following stakeholders
	jouowing sukenoiuers
	1) Students
	1) Students
	2)Teachers
	3)Employers
	5)Emptoyers
	4)Alumni
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: E. None of the above
	Remark : The documents provided by HEI in clarification are not related to curriculum
	development, DVV inputs is recommended accordingly
	development, DVV inputs is recommended accordingry
1.4.2	Feedback process of the Institution may be classified as follows:
1.7.2	recuback process of the institution may be classified as follows.
	Options:
	options.
	1. Feedback collected, analysed and action taken and feedback available on website
	2. Feedback collected, analysed and action has been taken
	3. Feedback collected and analysed
	4. Feedback collected
	5. Feedback not collected
	J. PECUDACK HOI CONCUEU
	Answer before DVV Verification . A Feedback collected englyced and ection taken and
	Answer before DVV Verification : A. Feedback collected, analysed and action taken and
	feedback available on website
	Answer After DVV Verification: E. Feedback not collected
	Remark : The documents provided by HEI in clarification are not related to curriculum

1.1	Average Enrolr	nent percen	ntage (Aver	age of last	five years)			
	2.1.1.1. <b>Num</b> Answer be	<b>ber of stud</b> efore DVV V		•	se during la	st five ye	ears	
	2019-20	2018-19	2017-18	2016-17	2015-16			
	138	158	176	201	220			
	Answer A	fter DVV V	erification :					
	2019-20	2018-19	2017-18	2016-17	2015-16			
	65	87	97	100	95			
	2.1.1.2. Num Answer be	<b>ber of sanc</b> efore DVV V		·	during last	five years	S	
	2019-20	2018-19	2017-18	2016-17	2015-16			
	360	360	360	360	360			
	Answer A	fter DVV V	erification :					
	2019-20	2018-19	2017-18	2016-17	2015-16			
	120	120	120	120	120			
212					120	3 (SC ST	COBC F	ivvangian e
2.1.2	Average percen as per applicab seats) 2.1.2.1. Num last five years	tage of seat	s filled aga on policy ) al students	inst reserve during the admitted f	120 ed categorie last five yea	rs ( exclu	isive of su	pernumerar
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2.1.2	Average percent as per applicab seats) 2.1.2.1. Num last five years Answer be	tage of seat le reservation ber of actuation	s filled aga on policy ) al students Verification	inst reserved during the admitted f	120 ed categorie last five yea	rs ( exclu	isive of su	pernumerar
2.1.2	Average percent as per applicable seats) 2.1.2.1. Num last five years Answer be 2019-20 125	tage of seat le reservation ber of actua efore DVV V 2018-19 155	s filled aga on policy ) al students Verification 2017-18 168	inst reserve during the admitted fi 2016-17 184	120 ed categorie last five yea rom the rese 2015-16	rs ( exclu	isive of su	pernumerar
2.1.2	Average percent as per applicable seats) 2.1.2.1. Num last five years Answer be 2019-20 125	tage of seat le reservation ber of actua efore DVV V 2018-19	s filled aga on policy ) al students Verification 2017-18 168	inst reserve during the admitted fi 2016-17 184	120 ed categorie last five yea rom the rese 2015-16	rs ( exclu	isive of su	pernumerar
2.1.2	Average percent as per applicable seats) 2.1.2.1. Num last five years Answer be 2019-20 125 Answer A	tage of seat le reservation ber of actuant efore DVV V 2018-19 155 fter DVV V	s filled aga on policy ) al students Verification 2017-18 168 erification :	inst reserve during the admitted fi 2016-17 184	120     ed categorie     last five yea     rom the rese     2015-16     201	rs ( exclu	isive of su	pernumerar

		Answer bet	fore DVV V	e <b>of full-tim</b> /erification rification: 1	: 21.5		
3.2.1		per of pape ve years	ers publish	ed per teac	her in the .	Journals no	otified on UGC website during the
	3.2 <b>five y</b>	ears.		rch papers		rnals notifi	ed on UGC website during the last
		2019-20	2018-19	2017-18	2016-17	2015-16	
		7	6	4	2	1	
		Answer Af	ter DVV Vo	erification :			
		2019-20	2018-19	2017-18	2016-17	2015-16	
		11	11	11	2	7	
3.2.2	nation	nal/ interna 2.2.1. Total tional/ inter Answer bet	number of number of cnational co fore DVV V	ference pro books and onference p /erification:	ceedings p chapters i proceedings	er teacher n edited vo s year-wise	Dished and papers published in during last five years lumes/books published and papers during last five years
		2019-20	2018-19	2017-18	2016-17	2015-16	-
		7 Answer Af	8 ter DVV Vo	5 erification :	9	7	]
		2019-20	2018-19	2017-18	2016-17	2015-16	-
		0	7	6	5	8	
		-	-	vided in HE l accordingl		Comment pro	ovided by HEI) inputs are changed.
3.3.3							the institution through NSS/NCC, last five years
		NCC, Gove	rnment an		ient recogn	0	nducted by the institution through s during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
19	20	28	17	25

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
18	18	29	17	25

Remark : As per supporting documents data provided by HEI input is changed accordingly. There is no Geo tagged Photographs and any other supporting document of relevance should have proper captions and dates has not provided by HEI. DVV input is recommended accordingly.

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
766	867	1184	781	1377

#### Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
100	150	150	150	150

Remark : As per supporting documents provided by HEI in clarification input is changed. DVV input is recommended accordingly.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (*Data for the latest completed academic year*)

#### 4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 8 Answer after DVV Verification: 5

# 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16	

	76	6340	145495	126409	172920	71650		
	An	nswer Aft	er DVV Ve	erification :				
	20	019-20	2018-19	2017-18	2016-17	2015-16		
	0.	.76340	1.45495	1.26409	1.72920	0.71650		
	Rema	rk : Input	ts should be	e entered in	lakhs			
4.2.3	0		-	e for purch e years (IN			and subscription to jou	ırnals/e-
	journals	year wis	e during la	<b>ure of purc</b> ast five yea Verification:	rs (INR in )		and subscription to jo	ournals/e-
	20	019-20	2018-19	2017-18	2016-17	2015-16		
	27	741	11518	2715	5100	14756		
	An	nswer Aft	er DVV Ve	erification :				
	20	019-20	2018-19	2017-18	2016-17	2015-16		
	0.	.6140	0.17418	0.02165	0.05735	0.14230		
		-					put is recommended ac	
4.4.1	0	-	-				e of infrastructure (ph ing the last five years(	•
	academi (INR in l	c suppor lakhs)	t facilities)		salary com		icture (physical facilit r-wise during the last	
	20	019-20	2018-19	2017-18	2016-17	2015-16		
	37	7375	83452	40587	76715	40651		
	An	nswer Aft	er DVV Ve	erification :				
		019-20	2018-19	2017-18	2016-17	2015-16		
	0.	.37375	0.83452	0.40587	0.76715	0.40651		
	Rema	rk : Input	ts should be	e entered in	Lakhs.	·		
5.1.1	Average	percenta	age of stud	ents benefi	ted by scho	olarships ar	d freeships provided b	y the

#### **Government during last five years**

5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

	schen	Answer bei	U	Verification:	:				
		2019-20	2018-19	2017-18	2016-17	2015-16			
		76	142	142	186	170			
		Answer Af	ter DVV V	erification :					
		2019-20	2018-19	2017-18	2016-17	2015-16			
		85	162	40	158	161			
		-			-	l in HEI wet ed according		nismatched and inputs	3
6.3.4	Progr	rammes (Fl	DP)during	the last five	e years (Pr	ofessional E	-	Development Programmes, urse ).	
	Orien	tation / Inc	duction Pro		<b>.</b>		-	Programmes viz., ırse year-wise durin	g
	the la	st five year Answer bei		Verification					
		2019-20	2018-19	2017-18	2016-17	2015-16			
		10	0	1	1	0			
	학, 김 호텔	Answer Af	ter DVV V	erification :					
		2019-20	2018-19	2017-18	2016-17	2015-16			
		2	0	1	1	0			
7.1.6				nent and en reen campi			aken by the <b>D</b>	Institution and any	
	2 3 4		udit nent audit d green cai	npus recog environme		vards otion activit	ies		

Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D.1 of the above

### **2.Extended Profile Deviations**

)	Extended (	Questions			
1	Number o	f courses of	fered by the	e Institution	across all j
	Answer be	fore DVV V	erification		
	2019-20	2018-19	2017-18	2016-17	2015-16
	1	1	1	1	1
	L				
	1	Eter DVV Ve	1	2016.17	0015 16
	2019-20	2018-19	2017-18	2016-17	2015-16
	9	9	9	9	9
	last five ye	ears		eserved cat	egory as pe
	1	fore DVV V		0016 17	0017.14
	2019-20	2018-19	2017-18	2016-17	2015-16
	125	155	168	184	201
	Answer Af	ter DVV Ve	rification:		
	2019-20	2018-19	2017-18	2016-17	2015-16
	60	60	60	60	60
	Number o	f full time to	eachers yea	r-wise durin	ng the last f
	Answer be	fore DVV V	erification		
	2019-20	2018-19	2017-18	2016-17	2015-16
	10	10	10	10	8
	L				
	1	ter DVV Ve			
	2019-20	2018-19	2017-18	2016-17	2015-16
	9	9	9	9	7
	Number	fanationa	nosta voo-	wice drawi-	r last fire
	inumper 0	i sancuonec	i posis year	-wise during	g last live y
	Answer be	fore DVV V	erification:		
	2019-20	2018-19	2017-18	2016-17	2015-16
	10	10	10	10	10
	Answer Af	ter DVV Ve	rification		
	2019-20	2018-19	2017-18	2016-17	2015-16
		2010 17	2017 10	2010 17	2013 10

otal Ex	penditure ex	cluding sala	ry year-wis	e during last	five years ( INR in Lakh
Answer b	efore DVV V	erification:			
2019-20	2018-19	2017-18	2016-17	2015-16	
313143	524323	356814	616208	312336	
	fter DVV Ve		010208	312330	1
Answer P	1				
2019-20	2018-19	2017-18	2016-17	2015-16	